

CHILDREN'S CHURCH JOB DESCRIPTION

Children's church serves both the preschool and elementary ages. The purpose of children's church is to enable children to associate pleasant experiences with church, to provide a teaching environment for these children, and to build Christian principles and foundations in their young lives.

Expectation and Procedures

1. Children's church workers main role is to support the teacher each week. Walking students to the rest room, getting water cups, sitting with students are some of the examples.
2. Arrive 20 minutes prior to service times. 6:25 on Wednesdays, 8:40 first service Sundays, and 10:25 second service Sundays.
3. Workers are expected to devote all their time to the children in children's church. Including yourself in play activities with the children is both recommended and encouraged.
4. Children's church workers shall not leave any room with children unattended at any time for any reason.
5. Children's Church workers shall notify the child's parents of any injuries or illnesses as soon as possible.
6. Time-out shall be the only form of discipline used. One minute per the child's age is to be observed. For repeat behavior problems, children's church workers shall notify the children's parents.
7. When leaving the classroom, children's church workers are responsible for seeing that the classroom is returned to the condition in which they found it. This includes sanitizing any toys used during the service. The last person out should turn off lights and adjust the heat/air.
8. Obtain contact information from all parents, including guests, on appropriate forms.

General Policy

1. No one other than the scheduled workers should be in the nursery area. This includes other children with the exception of children's church volunteers' children.
2. A child known to have a contagious or communicable disease or health related condition will not be permitted into the nursery. Please see the well-child policy.

Volunteer

Date